

January 20, 2025

Supervisor Peterson called the meeting to order at 6:00 pm. The pledge was recited as an opening to the meeting.

Roll Call: Clark-here, Lutz-here, Peterson-absent, Rice-here, Rigby-here.

Agenda and Minutes: Clark moved to accept the agenda and minutes; Rigby seconded - Motion passed.

Monthly Reports:

Fire: Total Calls for Dept 4; Village: 1 call; Lockport: 1 and Township had 1 call. There was 1 automatic aid to the City of Three Rivers- Full report on Record.

Library: Circulation by patron: Nottawa 709, Circulation by material: 1108 Upcoming programs: Winter take-n-make – Full report on file.

Assessor: Processing and approving splits and lot line adjustments, deeds, PTA's and PRE's. Updating tax program, finalizing land values and ECF's for commercial and industrial properties to equalize with the county.

Ordinance: 5 open cases- 3 reviewed and Final, 1 contact, and 1 other.

Cemetery: 3 deeds to sign, 5 funerals ( 3 full and 2 cremations) One foundation poured. Bills for month: 173.61

Treasurer: General fund 161,358.97; working on collection of winter taxes. - Full report on file

Clerk: Processed Voter file, FOIA request 2, Finished Audit and adjustments for 2024, worked on restoring QuickBooks, sent out W-2's and 1099's, worked on 2 special Assessments.

Supervisor: Worked with Inspectors, assessor, and Ordinance officer. Attended planning commission and Supervisor meeting. Responded to several zoning questions, and map, 1 address requests/verification, and issued 1 dump pass. Also worked on budget.

Monthly Bills: Lutz moved to accept monthly bills for the amount of 63,914.98 and Clark seconded, the motion passed.

New Business

Looked at the Old Centreville Cemetery agreement. (50-year lease)

Audit report was handed out – board to look it over and get any questions to clerk for the next meeting.

Millage renewal: Peterson moved to renew the Fire and Ambulance millage; Rice seconded. Motion passed.

Board discussed proposed Fire Department Budget for 2025-2026. No action taken.

Lutz moved to adjourn the meeting at 7:27, Rigby seconded it. Motion passed.

Bret Lutz, Clerk

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Dave Peterson, Supervisor